Carolina Clay Matterns
Board Meeting
August 6, 2026
Via Zoom

Board In attendance	Absent	Guest in attendance
Brett Beasley	Dan Hebert	Kait Kelsey
Lauren Cantor	Ella Stafford	Nikki DeGeneffe
Lisa Schmidt		Brenda Etzel
Kim Marcadis		
Kathy Graydon		
Suzanne Beckman		
Taylor Stone		

Brett called the meeting to order at 6:04PM

BY LAWS
Brett discussed that Board docs need to be reviewed and proposed we review By-Laws today focusing on Policies and Guidelines in future meeting.
Membership must vote to accept any changes and must be in receipt of these docs before voting

- By Laws:30 days in advance of vote
- Policies:10 days in advance of vote
- Guidelines: requires Board only vote to change

The following key areas were discussed and all changes were accepted. The fully marked up By Laws doc is attached for reference

- Family v. Single Membership
- Definition of General Meeting
- Miscellaneous typographical errors

It was decided that membership would vote on changes in totality not individual red-line changes

Need to determine the formal way that new By-Laws are recorded. Are they sent anywhere etc?

Kait will review any Festival information included in the doc

BOARD MAKE UP

- Kim moved and Lauren seconded that there was no need for a Co-Treasurer. If there was need for the Treasurer to have an assistant, it should be a VIP Position. The motion was passed

- Lisa moved and Kim seconded that two new Board positions be created: the Festival Chair and a Co-Chair Board. The motion was passed
    - Kait suggested that the Co Chair for the Festival would move into Festival Chair position like the VP/President
    - It is important that Festival Chair and Co Chair be covered under Directors insurance.
- The Programs Co-Chair position needs to be formalized as a Board position for a two year term -similar to the way VP becomes President.
    - Kim moved and Suzanne seconded that the Programs Co Chair be a new board position with a two term position The motion passed
- Kim will investigate protocol for adding these new Board positions.

BOARD PRESIDENT for 2027

- Nicki Degeneffe agreed to become the 2027 Board President in addition to replacing Ella as VP for the remainder of 2026
- Brett moved and Suzanne seconded that this transition take place. Motion passed
- Brett will reach out to Ella for a formal resignation
- Once finalized, membership will vote on this. Simple majority required. Currently have 246 members so would require 123 yes votes with "No answer" considered a yes.
- Kim will handle an email voting if Taylor is out of town

VIP LIST and DISCUSSION

- Lisa needs a VIP list as she is frequently asked about how many meetings are needed to qualify for Festival (VIP status, volunteer status etc)
- Question about Jenn Carroll/CMS Program and the CMS program's value.
    - Decided to invite Jenn to next meeting to talk about this program
- Kim and VP will check in with non Festival VIPs to understand their involvement
- Nicki will also need VIP list

GOOGLE DRIVE

- Nicki will need access
- Needs to be cleaned up. Everyone should review their folders by the end of the year
- All Board members should review the Procedures doc for their position to ensure a smooth turnover
    - Members need to know what they are signing up for!
- Where are old contracts kept?

PROGRAMS

- Suzanne has begun to explore workshops /demonstrations for 2027
    - She will call artists to better understand their fees, travel, lodging, food costs so she can plan/budget accordingly for 2027

    - Brett sent her some names of potential workshop presenters.
    - Needs better understanding of what people are interested in

FESTIVAL

- Kait still needs a Festival Co Chair
- Has lined up: Day of Coordinator, Movers, Parking attendants etc.
- Coordinating with Levine
- Credit Card- Need to understand why the Guild does not have a credit card for major expenses at the Festival so Chair does not have to float credit or rely on Dan to cut a check.
- Dog Adoption: Opportunity to have a dog adoption group at the Festival.
    - Brett moved and Kim seconded that we invite them to attend
        - Discussion – mixed opinions about this pro and con
    - Brett amended his motion to table this discussion for future meetings.
- Kait proposed we have an awards component to the Festival.
    - Brett thought it was a good idea but not for Fall. Need to flesh out details
        - Free booth fee rather than monetary award?
    - Lauren wondered if there was a philosophical conflict with the Guild mission
    - People's choice versus juried?
    - Perhaps present idea to general membership
    - Kait will develop a proposal with details
- Brett asked about Becka/Social Media person
    - Kait reported that she was working out well.

The meeting was adjourned at 8:16PM

Action Items:

- Brett: need to determine formal way that new By-Laws are recorded
- Brett: reach out to Ella for a formal resignation
- Brett: invite Jenn to next meeting to talk about CMS program

- Dan: provide location of old contracts

- Kait: review any Festival information included in the By-Laws
- Kait: develop a proposal for an awards component to the Festivals

- Kim: investigate protocol for adding new Board positions
- Kim: handle an email vote if Taylor is out of town
- Kim and Nicki: check in with non Festival VIPs to understand their volunteer workload
- Kim: provide Nicki access to Google Drive

- All Board: review their folders by the end of the year
- All Board: review the Procedures doc for their position